



**STATE OF TENNESSEE
ALCOHOLIC BEVERAGE COMMISSION**

Davy Crockett Tower
500 James Robertson Parkway, 3rd Floor
Nashville, TN 37243
615-741-1602

www.tn.gov/abc

4420 Whittle Springs Road
Knoxville, TN 37917
865-594-6342

One Commerce Square
40 South Main Street
4th Floor, Suite 415
Memphis TN 38103
901-543-7284

540 McCallie Avenue, Suite 341
Chattanooga, TN 37402-2055
423-634-6434



CERTIFIED TRAINER QUESTIONNAIRE

This document must be submitted by all trainers and/or instructors wishing to conduct alcohol awareness training programs for liquor-by-the-drink servers in Tennessee. **This form must be notarized and returned with your \$150.00 initial certification or \$100.00 renewal fee.**

(Type or Print)

DATE _____ 20 _____

Name of Applicant _____

Mailing address of Applicant _____
CITY STATE ZIP COUNTY

Home Address if different _____
CITY STATE ZIP COUNTY

Email Address: _____

Age _____ Date of Birth _____ Place of birth _____

Male ☐ Female ☐ Race _____

Social Security No _____ Driver's License No. _____ State _____

Name of Training Program _____

Telephone Number: _____ (Alternate Number) _____

Job Title and/or Office Held _____

1. List employment for past five years:

Business Name	Address/City/State/Zip/Phone	Dates
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. If self employed, state when and where, and type of business. _____

3. Have you ever been licensed by the Tennessee Alcoholic Beverage Commission? _____ If yes, provide the business name and address of the licensee. _____

4. Provide the name and address of any relative employed by the Tennessee Alcoholic Beverage Commission.

5. Are you a United States Citizen? Yes ☐ No ☐ All applicants must complete form AB-0116 - Declaration of Citizenship.
If naturalized, set forth the date, place, and court. _____

6. Provide a summary of your education/degree(s), and your experience/background in the training area.

7. Furnish full name, nickname or any other names by which you are or have been known.

10. Do you agree to the following conditions?
- a. I will notify TABC-Nashville of the date, time, and exact location of my training class at least seven (7) days in advance of the scheduled date. _____ (Initial)
 - b. I agree to promptly and immediately forward all examinations to the individual/entity grading such tests. _____ (Initial)
 - c. I agree to promptly and immediately forward the results of such class sessions to TABC-Nashville along with required \$15.00 certification fee per individual within twenty-one (21) days of the training date. _____ (Initial)
 - d. I will immediately notify TABC-Nashville of any changes in the date, time, or exact location of any scheduled training classes. _____ (Initial)
 - e. I will immediately notify TABC-Nashville of any class cancellations. _____ (Initial)

WARNING: "YOUR STATEMENT IS MADE UNDER OATH OR AFFIRMATION. PROVIDING OR INCOMPLETE INFORMATION ARE GROUNDS FOR REJECTION OF APPLICATION OR SUSPENSION OR REVOCATION OF PERMIT IF ISSUED. FALSE STATEMENTS OR INCOMPLETE INFORMATION ARE ALSO SUBJECT TO THE PENALTIES OF PERJURY UNDER TENNESSEE LAW"

* "THE ACCEPTANCE OF FEES DOES NOT GUARANTEE THE ISSUANCE OF A LICENSE OR PERMIT" *

Application authorized by _____
Print Name, Applicant

SIGNATURE, Applicant

Subscribed and sworn to before me this _____ day of _____ 20 _____

My Commission Expires _____

Notary Public

Notary Seal

For TABC Validation ONLY

The State of Tennessee and the Tennessee Alcoholic Beverage Commission are Equal Opportunity Employers. Discrimination, in any of its practices, which is based on age, race, sex, color, religion, national origin, disabling condition or any other non-merit factor is prohibited. Thus, the Tennessee Alcoholic Beverage Commission is an equal opportunity, equal access, affirmative action public entity.

FOR ADDITIONAL INFORMATION:

Contact the agency ADA Coordinator for this state agency: Assistant Director at 615-741-1602 or the Tennessee Office of Americans with Disabilities, Department of Personnel. Alternate formats of this notice are available on request.